

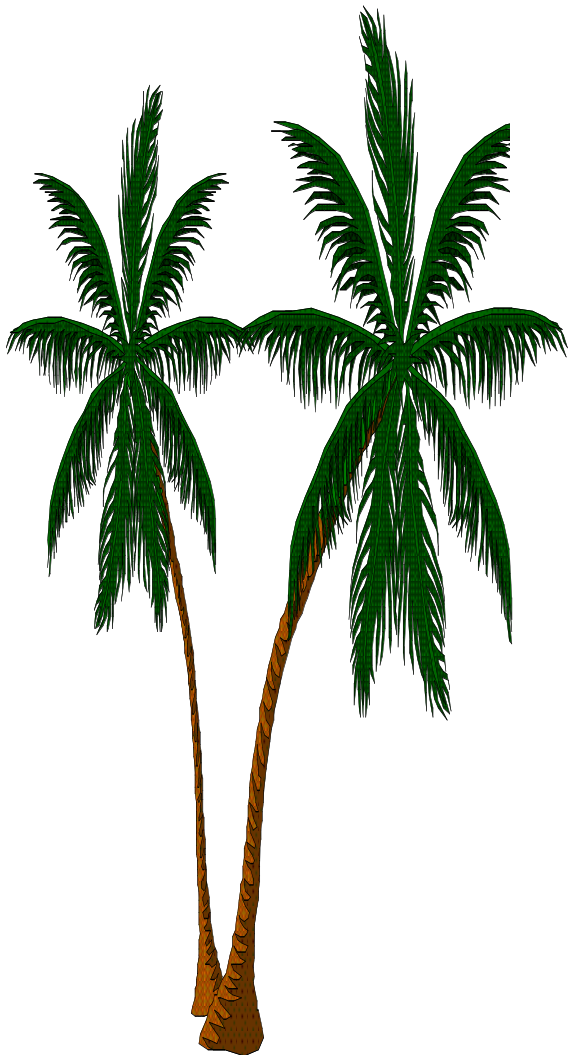
Presents

SUMMER SESSION 2025

A Public Purchasing Seminar

June 25, 26, 27, 2025

Hilton Garden Inn Beach Resort, South Padre Island



Designed for Public Purchasing Professionals with special emphasis on the latest developments that are essential in general purchasing.

Contents:

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<http://www.ismrgv.org>

Who should take this seminar and why



This seminar will have class topics that emphasize cost savings to government entities. It is designed for persons having administrative responsibilities in the area of purchasing, especially applicable to all areas of the public sector including counties, municipalities, council of governments, state agencies, governmental funded non-profit organizations, and other special governmental districts.

It is intended to highlight the latest developments that are essential in the purchasing management of our government institutions; be abreast of the current popular purchasing methods, the new rules and regulations, and the methods of evaluation to handle the modern taxpayer's attitudes, particularly in periods of economic skepticism.

Designed for directors of finance, directors of purchasing, purchasing clerks, buyers, risk managers, elected officials, and anyone interested in learning more about the purchasing profession, This program is applicable to all areas of the governmental sector.

This seminar is divided into three sections. General sessions will be held on Wednesday, June 25 and Friday, June 27 Participants will select to attend the class of his/her choice on Thursday, June 26.

CERTIFICATION

Continuing Education Credit Hours

- Members of the Institute of Supply Management (ISM) will receive fifteen (15) hours of continuing education. They may be applied toward the ISM C.P.S.M. and/or A.P.P. program requirements. ISM's consent to provide a program number for this educational event is not an endorsement of this program or its content by ISM.
- Texas State Board of Accountancy (CPA's): Participants will earn 16 continuous professional education (CPE) hours.
- This seminar Continuing Education hours may also be applied to CPPB Certification Program, NIGP Certification Program and TASBO Certification Program.

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Registration – June 25 - 11:00a.m. - 1:00 p.m.

June 25 9:00a.m. - 5:00p.m. Program Schedule
June 26 8:00a.m. - 5:00p.m. Program Schedule
June 27 8:00a.m. - 12:00p.m. Program Schedule
1:00p.m. - 3:00p.m. Group Session (Optional)

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TUITION AND FEES (A 16-hour course)

\$450.00 Per Person
\$447.00 Per Person for ISM, NIGP, TxPPA Members
\$447.00 Per Person for CPA's

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FOR MORE INFORMATION

Please Contact:

Adrian Garcia Ph. (956) 266-2606
E-Mail: office@ismrgv.org
Melonie Perry Ph. (512) 483-7127
E-mail: melonie.perry@tasb.org

LOCATIONS & TRANSPORTATION

**Hilton Garden Inn
Beach Resort
(956) 761-8700**

For Hilton Garden Inn Reservation use link on our website or call hotel directly using Group Code: Summer Session

All instructional sessions will be held at the Hilton Garden Inn Resort, South Padre Island, Texas. Persons planning to attend should make guest room reservations with the Hilton Garden Inn. **Room rate includes breakfast for 2.**

Standard Room Rate: \$219.00
Partial Ocean View Room Rate: \$229.00

Other Host Hotel:

Sand Rose Beach Front Resort
Phone 1-956-772-7000
Group Code: Summer Session
Room Rate: \$200.00 per room (includes continental breakfast)
Please note: Sand Rose was formerly La Quinta Inn and is situated adjacent to the Hilton Garden Inn.
For reservations: Call hotel directly : Group Code: Summer Session

Airline Service is available to the Rio Grande Valley/South Padre Island International Airport in Brownsville (United Airlines & American Airlines) and the RGV International Airport in Harlingen, Texas (Southwest Airlines and Others).

Ground transportation:

- a. Valley Metro—Transportation from the Brownsville/South Padre Island International Airport to SPI **\$2.00 per one-way trip.** Call 1-800-574-8322 for more information.
- b. Valley Transit Company—Transportation from the Harlingen International Airport. Call for rates 1-866-934-6882. Lower rates are available for a group of two people or more.
- c. South Padre Shuttle—Service from Harlingen and South Padre, call or text 956-621-8647



Institute for Supply Management-Rio Grande Valley
 2108 Central Blvd
 Brownsville, Texas 78520
 Email: office@ismrgv.org

INSTITUTE FOR SUPPLY MANAGEMENT

ISM—Rio Grande Valley, Inc.

SUMMER SESSION 2025

A PUBLIC PURCHASING SEMINAR

REGISTRATION FORM

(For additional registration just duplicate this form)

Please register me as a participant for the **Summer Session 2025**, a Public Purchasing Seminar, to be held at the Hilton Garden Inn Beach Resort, South Padre Island on June 25, 26, 27, 2025. There will be General Sessions on Wednesday from 1:00 p.m. to 5:00 p.m., special classes on Thursday from 8:00 a.m. to 5:00 p.m. and general sessions on Friday from 8:00 a.m. - 12:00 noon. There will be group sessions (*Optional*) on Friday from 1:00 p.m. to 3:00 p.m.

Please select one:

Registration Fee, \$450.00

TASBO, NIGP, TxPPA Member \$425.00

CPA \$425.00

Discounts available for groups of 4 or more from one entity.

I have enclosed a check payable to ISM-Rio Grande Valley or a Purchase Order, No: _____

or charge my card: Visa/MasterCard/AX No. _____ Exp. Date _____

NAME

TITLE

NAME OF ENTITY

PHONE NO.

FAX NO.

ADDRESS

E-MAIL ADDRESS

CITY

STATE

ZIP CODE

CANCELLATION POLICY: Full refund if cancellation is made 5 days prior to seminar. NO SHOWS WILL BE BILLED

ISM - RIO GRANDE VALLEY
2108 CENTRAL BLVD.
BROWNSVILLE, TEXAS 78520
www.ismrgv.org
E-Mail: office@ismrgv.org

INVOICE

No. _____

DATE: _____

TO: _____

ATTN:AccountsPayable

_____ , _____

FOR: Registration Fee for **SUMMER SESSION 2025:** A Public Purchasing Seminar, June 25, 26, 27, 2025 - In-Person at the Hilton Garden Inn, Beach Resort, South Padre Island.

Participant Name: _____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

TOTAL FEE \$ _____

Ref: P.O. No. _____

Method of Payment:

Check: Remit to above address

Credit Card: _____ Visa/MC

_____ Exp. Date: _____

Signature: _____

For more information please contact:
Adrian Garcia at office@ismrgv.org or (956) 266-2606
or
Danielle Bates (956) 241-1619

CALENDAR OF EVENTS

SUMMER SESSION 2025

A PUBLIC PURCHASING SEMINAR

June 25, 26, 27, 2025

Hilton Garden Inn Beach Resort · South Padre Island, Texas

Tuesday, June 24

3:00 - 8:00 p.m. Exhibit Set-Up

Wednesday, June 25

10:00 a.m. Registration Begins

10:00 - 5:00 p.m. Exhibits Open

1:00 - 5:00 p.m. Classes

3:00 p.m. Afternoon Break

5:30 - 7:30 p.m. Reception & Networking Session

Thursday, June 26

7:00 - 9:00 a.m. Continental Breakfast

8:00 - 5:00 p.m. Exhibits Open

8:00 - 5:00 p.m. Classes

10:00 a.m. Mid-Morning Break

12:00 - 1:00 p.m. **Lunch**

3:00 p.m. Afternoon Break

5:30 - 7:30 p.m. Reception & Networking Session

Friday, June 27

7:00 - 9:00 a.m. Continental Breakfast

8:00 - 12:00 p.m. Classes

10:00 a.m. Mid-Morning Break

12:00 p.m. Lunch on your own

1:00 - 3:00 p.m. Group Sessions (Optional)

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
 requester. Do not
 send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

| | | | |
|--|--|--|--|
| Print or type. See Specific Instructions on page 3. | 1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) Institute for Supply Management Rio Grande Valley | | |
| | 2 Business name/disregarded entity name, if different from above. ISM-Rio Grande Valley | | |
| | 3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input checked="" type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____ Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) _____ | | |
| | 3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <input type="checkbox"/> | | |
| | 4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ <i>(Applies to accounts maintained outside the United States.)</i> | | |
| | 5 Address (number, street, and apt. or suite no.). See instructions. 2108 Central Blvd | Requester's name and address (optional) | |
| | 6 City, state, and ZIP code Brownsville, TX 78520 | | |
| 7 List account number(s) here (optional) | | | |

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

| | | | | | | | | | |
|---------------------------------------|---|---|---|---|---|---|---|---|---|
| Social security number | | | | | | | | | |
| | | | | | | | | | |
| or | | | | | | | | | |
| Employer identification number | | | | | | | | | |
| 7 | 4 | - | 2 | 4 | 5 | 0 | 5 | 0 | 4 |

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

| | | |
|------------------|--------------------------|------------------------|
| Sign Here | Signature of U.S. person | Date 01/01/2025 |
|------------------|--------------------------|------------------------|

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they