

# SUMMER SESSION 2024

## CLASS SCHEDULE WEDNESDAY—JUNE 26, 2024

8:00 – 1:00		SET-UP VENDOR EXHIBITS
10:00 – 1:00		REGISTRATION
1:00 – 1:05		INTRODUCTION
1:05 – 2:00	W-1	REPORT ON LEGISLATION: ARE YOU COMPLYING WITH THE LATEST BILLS <ul style="list-style-type: none"><li>• <i>Narita Holmes</i></li><li>• <i>Carol Cooper</i></li><li>• <i>Diane Palmer-Boeck</i></li><li>• <i>Jesus Amezcua</i></li></ul>
2:00 – 3:00	W-2a	ANNUAL CONTRACTS MANAGEMENT AND RENEWAL PROCESS <ul style="list-style-type: none"><li>• <i>Diane Palmer-Boeck</i></li><li>• <i>Kellie Pendleton</i></li></ul>
3:00 – 3:15	W-2b	VENDOR PRESENTATIONS
3:15 – 4:00	W-3a	INTRODUCTION TO YOUR NEGOTIATION STYLE <ul style="list-style-type: none"><li>• <i>Diane Palmer-Boeck</i></li><li>• <i>Kellie Pendleton</i></li></ul>
4:00 – 4:30	W-3b	ELECTRICITY BUYING STRATEGIES IN TODAY'S HIGH PRICED MARKET <ul style="list-style-type: none"><li>• <i>Annette VanBrundt</i></li></ul>
4:30 – 5:15	W-4	ACQUIRING A FLEET OF VEHICLES - ADVANTAGES OF PURCHASING VS LEASE OPTIONS <ul style="list-style-type: none"><li>• <i>Ed Cain</i></li><li>• <i>Jennifer Garcia</i></li></ul>

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## Class Schedule Thursday—June 27, 2024

TIME	CLASSROOM A		CLASSROOM B	
8:00 - 9:00	T-5A	<b>PURCHASING LAWS - 101 FOR CITIES</b> * <i>Diane Palmer-Boeck</i> * <i>Kellie Pendleton</i>	T-5B	<b>PURCHASING LAWS - 101 FOR COUNTIES</b> * <i>Narita Holmes</i> * <i>Carol Cooper</i>
9:00 - 10:00	T-6A	<b>PURCHASING METHODS FOR CONSTRUCTION PROJECTS</b> * <i>Andy Carey</i> * <i>Lee Perry</i>	T-6B	<b>WHAT TO EXPECT FROM EXTERNAL AUDITORS - TO INCLUDE ARPA</b> * <i>Jesus Amezcua</i>
10:00 - 11:00	T-7A	<b>E-PURCHASING WITH ARTIFICIAL INTELLIGENCE</b> * <i>Dan Elliott</i>	T-7B	<b>PURCHASING REQUIREMENTS/ GUIDELINES - FEDERALLY FUNDED GRANTS</b> * <i>Kellie Pendleton</i>
11:00 - 12:00	T-8A	<b>INSURANCE REQUIREMENTS FOR PURCHASES</b> * <i>Joey Lopez</i>	T-8B	<b>INTEGRATE CYBER SECURITY IN PURCHASING</b> * <i>Daniel Vera</i> * <i>Stuart Francis-Love</i>
12:00 - 1:00	<b>LUNCH</b>			
1:00 - 2:00	T-9A	<b>THE HEART OF PURCHASING SPECIFICATIONS</b> * <i>Mark Rogers</i>	T-9B	<b>JOB ORDER CONTRACTING MANDATORY PROCEDURES</b> * <i>Stephen Kendricks</i>
2:00 - 3:00	T-10A	<b>THE BLIND REQUIREMENT: ETHICS</b> * <i>Mark Rogers</i>	T-10B	<b>YOU'RE OUTTA HERE (HOW TO TERMINATE A CONTRACT)</b> * <i>Carol Cooper</i> * <i>Narita Holmes</i>
3:00 - 4:00	T-11A	<b>ATTORNEY GENERAL DO'S AND DON'TS</b> * <i>Luke Woodward</i>	T-11B	<b>HOW TO EVALUATE AND RFP</b> * <i>Jesus Amezcua</i>
4:00 - 5:00	T-12A	<b>THE FORTRESS OF SOLITUDE (COPING WITH UNCERTAINTY)</b> * <i>Meliton Moya</i>	T-12B	<b>YOUR PARTNER - PURCHASING COOPERATIVES</b> * <i>Carol Cooper</i> * <i>Narita Holmes</i>

# SUMMER SESSION 2024

## CLASS SCHEDULE FRIDAY—JUNE 28, 2023

8:00 – 9:00	F-13	<b>APPLYING INTERNAL CONTROLS IN THE PURCHASING PROCESS</b> <ul style="list-style-type: none"><li>• <i>Narita Holmes</i></li></ul>
9:00 – 10:00	F-14a	<b>REAL PROCUREMENT QUANDRIES</b> <ul style="list-style-type: none"><li>• <i>Carol Cooper</i></li><li>• <i>Narita Holmes</i></li></ul>
10:00 – 11:00	F-14b	<b>HEADLINE NEWS ARTICLES</b> <ul style="list-style-type: none"><li>• <i>Panel of Speakers</i></li></ul>
11:00 – 12:00	F-15b	<b>QUESTIONS &amp; ANSWERS SESSION</b> <ul style="list-style-type: none"><li>• <i>Carol Cooper</i></li><li>• <i>Jesus Amezcua</i></li><li>• <i>Narita Holmes</i></li><li>• <i>Diane Palmer-Boeck</i></li><li>• <i>Mark Rogers</i></li><li>• <i>Stephen Kendricks</i></li></ul>
12:00 – 1:00		<b>LUNCH</b>
1:00 – 3:00		<b>GROUP SESSIONS (OPTIONAL)</b>