

**RESOLUTION OF THE BOARD OF TRUSTEES
OF HARRIS COUNTY DEPARTMENT OF EDUCATION**

WHEREAS, House Bill 3033 (“HB 3033”), passed during the 88th Legislative Session and effective September 1, 2023, added Section 552.0031 to the Texas Government Code and defined “business day” under the Texas Public Information Act to mean a day other than:

- (1) a Saturday or Sunday;
- (2) a national holiday under Texas Government Code Section 662.003(a); or
- (3) a state holiday under Texas Government Code Section 662.003(b);

WHEREAS, HB 3033 further provides that the Friday before or Monday after a state or federal holiday is not a business day of a governmental entity if the holiday occurs on a weekend and the governmental entity observes the holiday on that Friday or Monday;

WHEREAS, this legislation, and the definition of a “business day,” is significant for governmental entities, as the Texas Public Information Act requires a governmental entity to take action upon receipt of a request for public information, with such required actions, including, but not necessarily being limited to, the following:

- (1) release requested public information promptly, and if not within ten (10) business days of receiving the request, the Department’s public information officer must certify to the requestor that the Department cannot produce the information within ten (10) business days and state the date and hour within reasonable time when the information will be available; and
- (2) if one or more of the exceptions under Subchapter C of the Texas Public Information Act applies to the requested information, the Department must request an Attorney General decision stating all the exceptions that apply, and provide notice to the requestor of the request for an Attorney General’s decision and a copy of the Department’s request for an Attorney General decision, within ten (10) business days;

WHEREAS, HB 3033 provides that the Board of Trustees of a school district may designate up to ten (10) days in each calendar year as nonbusiness days, on which the governmental entity’s administrative offices are closed or operating with minimum staffing, but are not national or state holidays.

NOW THEREFORE, BE IT RESOLVED as follows:

- (1) The Harris County Department of Education Board of Trustees designates the following dates in calendar year 2023 as nonbusiness days in compliance with HB 3033 as set forth below:
 - a. November 20-22, 2023 (Thanksgiving Break); and
 - b. December 19-22 and 27-29, 2023 (Winter Break).

(2) The Harris County Department of Education Board of Trustees designates the following dates in calendar year 2024 as nonbusiness days in compliance with H.B. 3033 as set forth below:

- a. January 2, 2024 (Winter Break);
- b. March 11-13, 2024 (Spring Break);
- c. November 26-27, 2024 (Thanksgiving Break); and
- d. December 23, 27, and 30-31, 2024 (Winter Break).

RESOLVED THIS THE 20th day of September, 2023.

Andrea Duhon, President
Board of Trustees
Harris County Department of Education

Amy Hinojosa, First Vice President
Board of Trustees
Harris County Department of Education