

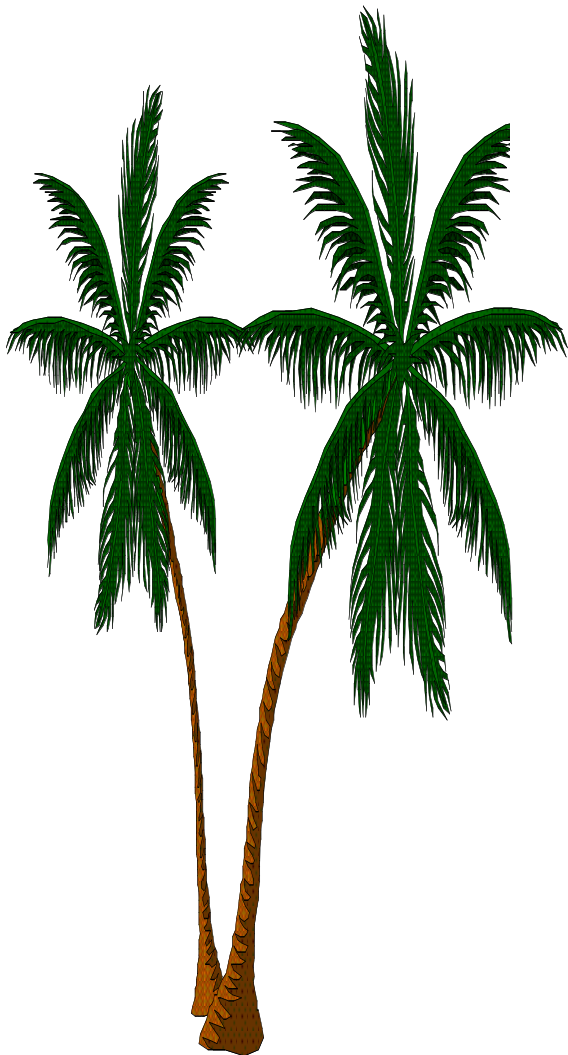
Presents

SUMMER SESSION 2022

A Public Purchasing Seminar

June 22, 23, 24, 2022

★ **VIRTUAL & IN-PERSON** ★
attendance options available



Designed for Public Purchasing Professionals with special emphasis on the latest developments that are essential in general purchasing.

Contents:

- *Who should take this course and why*
- *Want to be a Sponsor?*
- *Sponsor Invoice*
- *Sponsor Data Sheet*
- *W-9*

<http://www.ismrgv.org>

Who should take this seminar and why



This seminar will have class topics that emphasize cost savings to government entities. It is designed for persons having administrative responsibilities in the area of purchasing, especially applicable to all areas of the public sector including counties, municipalities, council of governments, state agencies, and other special governmental districts.

This seminar is intended to highlight the latest developments that are essential in the purchasing management of our government institutions; be abreast of the current popular purchasing methods, the new rules and regulations, and the methods of evaluation to handle the modern taxpayer's attitudes, particularly in periods of economic skepticism.

This seminar is designed for directors of finance, directors of purchasing, purchasing clerks, buyers, risk managers, elected officials, and anyone interested in learning more about the purchasing profession. This program is applicable to all areas of the governmental sector.

This seminar is divided into three sections. General sessions will be held on Wednesday, June 22 and Friday, June 24. Participants will select to attend the class of his/her choice on Thursday, June 23.

CERTIFICATION

Continuing Education Credit Hours

- Members of the Institute of Supply Management (ISM) will receive fifteen (15) hours of continuing education. They may be applied toward the ISM C.P.S.M. and/or A.P.P. program requirements. ISM's consent to provide a program number for this educational event is not an endorsement of this program or its content by ISM.
- Texas State Board of Accountancy (CPA's): Participants will earn 16 continuous professional education (CPE) hours.
- This seminar Continuing Education hours may also be applied to CPPB Certification Program, NIGP Certification Program and TASBO Certification Program.

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Registration – June 22 - 11:00a.m. - 1:00 p.m.

June 22 9:00a.m. - 5:00p.m. Program Schedule
June 23 8:00a.m. - 5:00p.m. Program Schedule
June 24 8:00a.m. - 12:00p.m. Program Schedule
1:00p.m. - 3:00p.m. Group Session (Optional)

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TUITION AND FEES (A 16-hour course)

\$450.00 Per Person
\$447.00 Per Person for ISM, NIGP, TxPPA Members
\$447.00 Per Person for CPA's

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LOCATIONS & TRANSPORTATION

June 22, 23, 24 2042	Courtyard Marriott (956) 433-0590 South Padre Island, TX
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For Courtyard Marriott reservations call local phone number (956) 433-0590, **please avoid connecting to the Marriott central reservations line, rather reach the hotel operator or the front desk by pressing 0 when prompted** and provide the group code **ISMGRV-Summer Session**. All instructional sessions will be held at the Courtyard Marriott, South Padre Island, Texas. Persons planning to attend should make guest room reservations with the Courtyard Marriott the room rate is **\$442.02**

Other host hotels:

- **La Quinta Beach Front Resort**, Phone 1-956-772-7000
Group Code: ISMRGV-Summer Session Room Rate: **\$422.02** per room (includes excellent Breakfast Buffet)
Please note: La Quinta is situated adjacent to the Hilton Garden Inn.
- **Hilton Garden Inn** Phone 1-956-761-8700
Group Code: ISMRGV-Summer Session
Room Rate: \$220.00 per room

Airline Service is available to the Rio Grande Valley/South Padre Island International Airport in Brownsville (Continental/United Airlines & American Airlines) and the RGV International Airport in Harlingen, Texas (Southwest Airlines and Others).

Ground Transportation

- Valley Metro**—Transportation from the Brownsville/South Padre Island International Airport to SPI **\$1.00 (one dollar) per one-way trip**. Call 1-800-574-8322 for more information.
- Valley Transit Company**—Transportation from the Harlingen International Airport. Call for rates 1-866-934-6882. Lower rates are available for a group of two people or more.
- South Padre Shuttle**—Service from Harlingen and South

FOR MORE INFORMATION

Please Contact:

Adrian Garcia Ph. (956) 266-2606

E-Mail: office@ismrgv.org

Melonie Perry Ph. (512) 483-7127

E-mail: melonie.perry@tasb.org

Want to be a Sponsor for SUMMER SESSION 2022?
June 22, 23, 24 2022 at the
Courtyard Marriott, South Padre Island, Texas

Sponsors: Please help support these educational endeavors

Here's the what's, why's and how's:

- **WHAT can you sponsor and the different options to choose from:**

- 1) Gold Sponsorship:

- a. Sponsor will be promoted on ISM-RGV website for 6 months and on-site during seminar
- b. The cost will be \$1,350.00 per sponsor
- c. Sponsorship includes optional Exhibitor Space

- 2) Silver Sponsorship:

- a. Sponsor will be promoted on ISM-RGV website and on-site during seminar
- b. The cost will be \$800.00 per sponsor
- c. Sponsorship includes optional Exhibitor Space

- 3) Bronze Sponsorship:

- a. Sponsor will be promoted on ISM-RGV website during seminar classes
- b. The cost will be \$450.00 per sponsor

- **WHY should you be a sponsor:**

- a. We will announce our gratitude at the beginning of the seminar and stress to the seminar participants to support the sponsors and add to their bidders list.
- b. The sponsor name will be displayed during the event that you are sponsoring.
- c. Your information such as your company name, contact person, and products and service will be part of the participants materials. Thus, everyone registered, will have your company data.
- d. A list of all participants will be available to you no additional cost.
- e. All Gold & Silver Sponsors: You may request a table to display your products during the seminar, but it depends on the availability of tables and spaces. There is no additional fee. Please contact Adrian Garcia at office@ismrgv.org for availability.
- f. All sponsors are invited to speak during Vendor Presentations giving you the opportunity to promote your company

- **How to register as a sponsor:**

- a. On-line registration: www.ismrgv.org/ss-sponsor-registration/
- b. Complete Sponsorship Packet: Print the forms, check the desired sponsor event, and mail invoice with remittance to office@ismrgv.org.

For any additional information please feel free to call or email
Adrian Garcia, at office@ismrgv.org; Phone: (956) 266-2606

ISM - RIO GRANDE VALLEY
2108 Central Blvd.
Brownsville, TX 78520
www.ismrgv.org
E-Mail: office@ismrgv.org

INVOICE

No. _____

DATE: _____

TO: _____

FOR: Sponsorship Fee for **Summer Session 2022**- A Public Purchasing Seminar, June 22, 23, 24, 2022
At the Courtyard Marriott - South Padre Island & Virtually: (Check all that apply)

Gold Sponsor	\$1,350.00
Silver Sponsor	\$800.00
Bronze Sponsor	\$450.00
One Exhibitor Space includes one table and two chairs Please check this box only if attending in person and require a space (Option only for Gold and Silver Sponsors)	\$25.00

TOTAL FEE \$ _____

Method of Payment:

☐ Check: Remit to above address
☐ Credit Card: _____ Visa/MC/AmExp

_____ Exp. Date: _____

Signature: _____

For more information please contact:
Adrian Garcia at office@ismrgv.org (956) 266-2606
or
Melonie Perry at melonie.perry@tasb.org or 1-512-483-7127

ISM - RIO GRANDE VALLEY
2108 Central Blvd.
Brownsville, TX 78520
www.ismrgv.org
Email: office@ismrgv.org

SPONSOR DATA SHEET

(Please fill out and return form to office@ismrgv.org)

Company Name:

Contact Person 1:

Address:

Email:

City, State,
Zip Code:

Contact Person 2:

Email:

Phone Number:

Contact Person 3:

Company Email:

Email:

Website:

Products:

* Please provide additional badges for the following (besides the above 3):

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Institute of Supply Management-Rio Grande Valley, Inc.

2 Business name/disregarded entity name, if different from above
ISM-Rio Grande Valley

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☒ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ► _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
2108 Central Blvd.

6 City, state, and ZIP code
Brownsville, TX 78522-2047

7 List account number(s) here (optional)

8 Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-					
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or

Employer identification number

7	4	-	2	4	5	0	5	0	4
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Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ► 

Date ► **01/01/2022**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.